

**April 14, 2025--- (Unapproved minutes)  
Village of Stetsonville**

The meeting was called to order at 4:00 pm by President Greg Brunner. Present were Brunner, Joseph Dowden, Stephanie Bohn, Al Riemer, Will McCarron, Jay Jochimsen, Doug Klemm, and Clerk/Treasurer Jan Tischendorf. . Also present were Alex Zenner, Joe Harris, Tommy Blasel, and Marsha Duellman.

The meeting was posted according to statutes.

**Motion to approve minutes of March 2025 meeting:** M/2<sup>nd</sup> McCarron/Dowden. All ayes, motion carried.

**Anyone other than board members, wishing to speak at a meeting must ask to be put on the agenda.**

**Public comment:** Marsha Duellman was present, wishing to get Zoning report (Bob Christensen not available) and she asked who enforces the ordinance in the end. She also asked about the status of another zoning violation (too many vehicles in yard) in the village. She also asked about the status of manufactured homes in the village, there is no ruling on it. She also asked about the status of the mobile home park in the village.

**Old business: property maintenance issues**—Zoning issues- Bob Christensen was not present and also did not send a report via email.

**Regionalization report**-Alex Zenner and Joe Harris of the Medford City DPW presented the progress of the regionalization project in regards to the sewer project with the City of Medford. Short, Elliot, and Hendrickson, (SHEH) Engineers will be taking care of this project in regards to applications and dates to be mindful of. Report is in “Regionalization” binder.

**Jake Brakes**-Jay Jochimsen reported that he spoke with the county highway commissioner, Ben Stanfley, and that four signs will be installed at the village limits (13\* north and south, A\* east and west) in regards to not using jake brakes except in emergency. He expects them to be installed once frost is out of the ground. Also asked when the 25 mph speed limit signs will be installed on CTH A.

**New business: Board Vacancy- Trustee** Joseph Dowden is expecting to move out of the village in later summer. A candidate is being sought to be appointed to the position which expires in April 2026.

**Remodel of “cold storage building”**-there was discussion on remodeling the cold storage building, to include insulation and new overhead doors-with intention to use this building for insulated storage rather than the previous thought of adding on to the shop near the water tower. Al Riemer will look into the costs and feasibility of this project.

**Board of Review and Open Book**- board members were reminded that the open book is scheduled for Friday, May 2, 2025 from 1:30 pm to 3:30 pm. Board of Review will be Monday, May 12, 2025 from 4 pm to 6 pm. Each event will be held in the community room of the Jean M. Thomsen Memorial Library. Assessor Mike Schnautz’s report was shared with board members. A complete reval will be conducted due to the market value being at 67% of fair market value. Report is included in minutes book.

**Clerk Treasurer report** is attached. Included are bank funds, funds spent, utility report, and garbage collection report. The completed financial report from Clifton, Allen, and Larson CPA’s were shared with board members. Clerk also reported that she has been working on organizing the ordinances as time permits. Election participation was good with over 52% of registered voters showing up on election day. It was m/2<sup>nd</sup> to approve report Riemer/Bohn. All ayes, motion carried.

**Municipal wastewater/water reports** by Jay Jochimsen. Report is attached. All test results are within required guidelines. Included in report were high water report/water loss (Centennial Hall and Frahm property), paperwork with city of Medford and DNR going well. Jay had a meeting with Dylan of SEH in regards to the regionalization project. The WPDES permit is being renewed and Jay mentioned in regards to regionalization there are limits that need to be met and variance(s) are being granted one time- so regionalization is good to do since it would cost so much to bring the local wastewater treatment up to par with that that permit rules.

**Street and Maintenance report**- by Jay Jochimsen. Report is attached. Included in report. Included in report—getting estimates on blacktop patches and crack filling,, stocking more fish?. Summer help is hired-Jay will speak with the person in regards to duties and hours. **Estimate for Whirlwind Sweeping** was approved for \$3400 for spring and fall street sweeping-- (no leaf pickup!) m/2<sup>nd</sup> McCarron/Riemer. All ayes, motion carried. M/2<sup>nd</sup> to accept both reports, Bohn/McCarron All ayes, motion carried.

**Closed session** to discuss employee concerns: M/2<sup>nd</sup> McCarron/Bohn to enter into closed session. All ayes, motion carried. Motion to leave closed session, M/2<sup>nd</sup> Riemer/Bohn. All ayes, motion carried. Village President Greg Brunner will contact the candidates for clerk/treasurer position to set up interview times.

**Cell phone policy** was added to the employee handbook effective 4/14/2025. Noted that when original handbook was made, there were not as many cell phones in use. m/2<sup>nd</sup> Riemer/Dowden. All ayes, motion carried.

**Bill payment**- vouchers 1502 through 1591, and EFT 04-01 to 04-19 were approved for payment. M/2<sup>nd</sup> Bohn/Dowden. All ayes, motion carried.

**Adjourn**, m/2<sup>nd</sup> McCarron/Bohn. All ayes, motion carried.

/s/ Jan Tischendorf, Clerk/Treasurer

**Next meeting is Monday, May 12, 2025 at 4:00 pm at the Jean M. Thomsen Memorial Library.**