

April 8, 2024--- (Unapproved minutes)

Village of Stetsonville

The meeting was called to order at 4:00 pm by President Greg Brunner. The Pledge of Allegiance was recited by those present including: Brunner, Joseph Dowden, Will McCarron, Al Riemer, Stephanie Bohn, Jay Jochimsen, Doug Klemm, and Clerk/Treasurer Jan Tischendorf. Also present were Scott and Nanette Monklein.

The meeting was posted according to statutes. **Public comments:** No public comments.

**Motion to approve minutes of March 11 & 20, 2024** meetings: M/2<sup>nd</sup> McCarron/Dowden. All ayes, motion carried.

**Anyone other than board members, wishing to speak at a meeting must ask to be put on the agenda.**

**Old business: Water shutoff request**—An email from Martin Toetz from the Public Service Commission was shared regarding a complaint filed by Edward Rindt, requesting the water shut to be shut off at his shop at 316 S STH 13. There were more questions and a phone call between the board and Martin took place twice. He stated he needed to speak with his supervisor since he didn't know the answers to the questions that the board asked. This matter is tabled until more information is received from Mr. Toetz.

**Drone Photo**-it was decided to get a photo now in spring before the leaves are on the trees and if possible another one when the leaves are turning in fall. Clerk will contact the Emergency Management office to schedule.

**Business Attire Catalog**-not received from Northwoods embroidery.

**New business: Shipping Containers**-the board received information from other municipalities on their requirements on having shipping containers as garages/storage units. There was much discussion and this will be addressed at a future meeting. Consensus was that they should only be allowed for temporary usage and that any existing containers will be grandfathered in but not allowed to be replaced.

**Open Book**- May 6, 2024 from 4-6 pm and **Board of Review** is scheduled for May 13, 2024 from 4-6 pm with Assessor Michael Schnautz. There was discussion as to whether the village will need a re-evaluation in the near future as housing prices have risen exponentially in the past few years and this has affected assessments overall in the state.

**Clerk Treasurer report** is attached. Included are bank funds, funds spent, utility report, and garbage collection report. It was reported that there were at least four possible shut offs. Interest rates are great as promised at the Prevail bank for the village funds. Clerk will be out of the office on April 18-23 due to vacation. Draft reports were received just today from Clifton, Larson and Allen, Auditors and the management letter was signed by Brunner and Tischendorf to be forwarded to the head auditor of the job. The bank change is almost complete. It was m/2<sup>nd</sup> by Riemer/Bohn, to approve report. Tischendorf and Dowden completed the Board of Review training through the Wisc Towns association virtual program. All ayes, motion carried.

**Carbo Computer Bid**-m/2<sup>nd</sup> by Dowden, Riemer to replace the main workhorse computer for the village office with Clint Carbaugh. All ayes, motion carried.

**Municipal wastewater/water reports** by Jay Jochimsen/Doug Klemm. Report is attached. All test results are within required guidelines. Included in report are test reports, Jay has taken over most of the water business after Jan 1, 2024 and Medford is still doing the DNR reports, sludge removal will start up again in late April/early May, actuators were delivered and installed on 4/4/2024. Jay took water certification test at the Rural Water (WRWA) conference is waiting for test results. Cypher Electric in installing an auto transfer switch on north lift station. Hydrant flushing will be done in May and notice will be included in May newsletter to alert residents. Coop gas station had high meter reading, probably due to water being left on in restroom, Clerk will check it weekly with gun.

**Street and Maintenance report**- Jay Jochimsen/ Doug Klemm. Report is attached. Included in report-- The new 2017 Ford 350 Supercab truck is almost ready to go and the snow plow needs to be purchased and installed. The Black 2008 truck is for sale at the Niemuth lot and will be sold with the snowplow. Bid for Whirlwind sweeping for the streets was presented-prices remained constant from 2023 which is good news. Painting/cleaning/paperwork/other maintenance being done. Jay mentioned that Rod and Ann Goodrich are doing some drainage work at their property, directing it to the storm sewer. The windmill tumbled during the winds this past weekend and Riemer reported that the metal base was broken by frost! M/2<sup>nd</sup> to accept both reports-McCarron/Bohn. All ayes, motion carried.

**Bill payment**- two EFT vouchers (Abbybank) and Vouchers 1043 through 1074 (Prevail Bank) EFT's 04-01 to 04-16 , were approved for payment. M/2<sup>nd</sup> Dowden/Riemer All ayes, motion carried.

**Adjourn meeting** to Monday, May 13, 2024 at 4 pm at Jean M. Thomsen Memorial Library m/2<sup>nd</sup> McCarron/Dowden. All ayes, motion carried.

/s/ Jan Tischendorf, Clerk/treasurer