

**December 15, 2025--- (Unapproved minutes)
Village of Stetsonville**

The meeting was called to order at 4:00 pm by President Greg Brunner. Present for the meeting were Board Members: Greg Brunner, Will McCarron, Tyler Lemke, Stephanie Bohn, and Al Riemer. Clerk/Treasurer Tia Kancilia and Jan Tischendorf. DPW: Doug Klemm. Also, present were Brian Wilson, Star News; Joe Harris, City of Medford and Pat Henrichs.

The meeting was posted according to statutes.

The Pledge of Allegiance was conducted.

Motion to approve minutes of November 10, 2025 meeting: M/2nd McCarron/Bohn. All ayes, motion carried.

Anyone other than board members wishing to speak at a meeting must ask to be put on the agenda.

Public comment: Marsha Duellman was on agenda but arrived at the end of the meeting.

Old Business:

Wastewater/Regionalization project- Brea from SEH emailed over information about the Wisconsin DOR Innovation Grant Program to help with the Regionalization project cost and SEH's fee to help with preparing and submitting the application. Joe Harris helped to explain how the grant works and the benefits for both the Village of Stetsonville and the City of Medford. This will be voted on during the January meeting.

Corrosion Control Chemical Feed Additions Contract- Nate Nickerson from SEH emailed over the contract to help with the new chemical needed at the water plant to help control the lead and copper in the drinking water. Motion to approve the contract. M/2nd Lemke/Riemer. All ayes, motion carried.

Property Maintenance issues- Ruthann Koch reviewed and approved new ordinances. Copies were given to each board member to review and discuss a fee schedule needed for the new citation ordinance. Will discuss at the January meeting.

New Business:

Building Security- There was a discussion about who all has keys to the Town Hall and Library. Only employees are to have master keys and anyone else must turn them in.

Set Date for Caucus- The date for the caucus was set for January 12, 2026 at 3:45pm.

Notification of Non-Candidacy- Non-Candidacy forms were handed out and none of them were signed.

Holiday Gifts- It was discussed to extend holiday gifts to full-time and part-time employees. Motion to approve. M/2nd Bohn/Riemer. All ayes, motion carried.

Clerk Treasurer report- Reports are attached. Included are bank funds, funds spent, utility report, and garbage collection report. It was mentioned that there are five accounts with warning disconnection for utility service. The new savings account to track costs of Regionalization project was set up. Signers on account are Tia Kancilia, Clerk/treasurer, Greg Brunner, Village President, and Al Riemer, Village Trustee. M/2nd Riemer/McCarron. All ayes, motion carried.

Municipal wastewater/water reports- Presented by Doug Klemm. Report is attached. All test results are within required guidelines. City of Medford is doing the DNR paperwork for water plant. Need 4 new chemical feed pumps at water plant. Motion to approve buying the pumps if cost per pump is under \$2000 apiece. M/2nd McCarron/Lemke. All ayes, motion carried. AMS has left their trailer to finish up sludge removal in wastewater ponds in the spring. M/2nd Lemke/Riemer. All ayes, motion carried.

Street and Maintenance report- Presented by Doug Klemm. Report is attached. Included in report- All good. Jay Jochimsen will be gone for surgery and out on recovery. Tanner Kancilia will be helping out Doug while Jay is gone. M/2nd Lemke/Riemer. All ayes, motion carried.

Bill payment- Vouchers 1870 through 1920, EFTs 12-01 through 12-29 were approved for payment. M/2nd McCarron/Bohn. All ayes, motion carried.

Adjourn- M/2nd McCarron/Lemke. All ayes, motion carried.

/s/ Tia M. Kancilia, Clerk/Treasurer

Next meeting, Monday January 12, 2026 at 4:00pm at Jean M. Thomsen Memorial Library. Caucus will start at 3:45pm