

**January 13, 2025--- (Unapproved minutes)**  
**Village of Stetsonville**

**Caucus was held first at 4 pm with regular monthly board business meeting following:**

The meeting was called to order at 4:10 pm by President Greg Brunner. Present were Brunner, Joseph Dowden, Al Riemer, Doug Klemm, Jay Jochimsen, and Clerk/Treasurer Jan Tischendorf. Will McCarron had excused absence; Stephanie Bohn called in to be tardy, detained at an appointment. She arrived at 4:30 pm. Also present were Marsha Duellman, Carla Huston, Robin and Keith Frahm, and Travis and Angela Blume.

The meeting was posted according to statutes.

**Motion to approve minutes of December 2024** meeting: M/2<sup>nd</sup> Riemer/Dowden. All ayes, motion carried.

**Anyone other than board members, wishing to speak at a meeting must ask to be put on the agenda.**

**Public comment:** Travis and Angela Blume spoke on their behalf plus their neighbors, asking what can be done to alleviate the flooding in ditches in front of their properties on South Powell Street. They were told that the culverts are the homeowners' responsibility, and re-installing a ditch might be the answer in spring to help the water flow. Blume also asked other questions about setbacks and driveway width in regards to new construction at his property. Robin and Keith Frahm spoke on the agenda item Jay had included in his report in regards to a leak in the water pipe coming from the street to the home, work will proceed as soon as allowed in spring as long as it doesn't get too bad.

**Old business: property maintenance issues**—Jan Tischendorf, Clerk and Greg Brunner, village president had spoke to Robert Christensen via phone recently, before the meeting, and Christensen acknowledged that he is behind in the village in regards to property maintenance issues and will attempt to catch up on business.

**Library agreement-** Brunner reported on his findings regarding the library agreement per meeting with the lawyer. Marsha Duellman and Carla Huston were present to acknowledge the findings and agreements between the village and the library board. Carla's last day will be January 28, as she will be moving out of the area to be closer to family. Best wishes to her.

**New business- Employee review for Jay Jochimsen.** Board members are very satisfied with Jochimsen's work performance and awarded a raise effective with this pay period. He is up to date on his wastewater/municipal water certifications. m/2<sup>nd</sup> Bohn/Dowden to award pay. All ayes, motion carried.

**Engineering Slection Committee for CTH A project Summer 2027.** Greg Brunner and Al Riemer will serve on this committee and will be meeting with Ben Stanfley of the Taylor County Highway Commission in near future. M/2<sup>nd</sup> Bohn/Dowden to approve selection. All ayes, motion carried.

**MPIC physical audit** will be held on 1/28/2025 at about 11 am- Jay Jochimsen will meet with representative of insurance company

**Clerk Treasurer report** is attached. Included are bank funds, funds spent, utility report, and garbage collection report. It was that tax payments are coming in slower than the previous year, Annual audit is scheduled for Jan 29-30-31 with Clifton, Larson and Allen auditors. Office will be closed March 12-19 for clerk's vacation. m/2<sup>nd</sup> to approve report Bohn/Dowden. All ayes, motion carried.

**Municipal wastewater/water reports** by Jay Jochimsen and Doug Klemm. Report is attached. All test results are within required guidelines, with exception of chlorine and Jay noted that this was due to the water tower circulation pump repair and he is working to bring it back in line without upsetting the system. A proposal for repairing dryer line by Staab Mfg was m/2<sup>nd</sup> by Riemer/Dowden. All ayes, motion carried. Included in report—city of Medford doing DNR paperwork at the water plant and that is working out well, leak at 226 S Powell street, meeting with SEH engineering on 1/29, North lift generator auto start exercise, final phosphorous report is complete to the DNR.

**Street and Maintenance report-** by Jay Jochimsen and Doug Klemm. Report is attached. Included in report. Included in report—Ford truck repairs are complete, snowplows are ready to go, new batteries in orange truck, general maintenance is being done. M/2<sup>nd</sup> to accept both reports, Dowden/Riemer. All ayes, motion carried.

**Bill payment-** vouchers 1411 through 1462, and EFT 01-01 to 01-22 were approved for payment. M/2<sup>nd</sup> Dowden/Reimer All ayes, motion carried.

**Adjourn,** m/2<sup>nd</sup> Bohn/Riemer. All ayes, motion carried. **Next meeting: Monday –2/10/2025 at 4 pm at JMTM library community room.**

/s/ Jan Tischendorf, Clerk/Treasurer

**Next meeting is Monday, Feb 10, 2025 at 4:00 pm at the Jean M. Thomsen Memorial Library.**