

**September 8, 2025--- (Unapproved minutes)**

**Village of Stetsonville**

The meeting was called to order at 4:00 pm by President Greg Brunner. Present were Greg Brunner, Tyler Lemke, Stephanie Bohn, Will McCarron, Al Riemer, Jay Jochimsen, Doug Klemm, Clerk/Treasurer Jan Tischendorf, and Clerk/Treasurer Tia Kancilia. Also present were Marsha Duellman, KC Corley, Mandee Ellis-Star News, Travis and Angela Blume, Nate Nickerson-Short, Elliot and Hendrickson, Alex Zenner- City of Medford, Louann Olson, and Beth Wesle-Library Board President.

The meeting was posted according to statutes.

**Motion to approve minutes of August 11, 2025** meeting: M/2<sup>nd</sup> McCarron/Riemer. All ayes, motion carried.

**Anyone other than board members, wishing to speak at a meeting must ask to be put on the agenda.**

**Public comment:** Marsha Duellman-property maintenance; Travis Blume- asked about driveway variance that will have to go to Zoning Board for approval; KC Corley- storm sewer; Louann Olson- Library maintenance concern.

**Old Business: Regionalization project-** Nate Nickerson from Short, Elliot and Hendrickson mentioned that the survey contract is ¾ of the way complete. Next step in the process is the grant writing and funding source for the project. Two contracts, David Walter's Plan and Brea Grace's Plan were voted on. David Walter's Plan M/2<sup>nd</sup> Reimer/Lemke. Brea Grace's Plan M/2<sup>nd</sup> Bohn/McCarron. All ayes, motion carried. Contracts were signed and sent with Nate Nickerson. Copies of the contracts were kept on file.

**Fire/Vet Memorial-** The memorial is completed. The American Legion, Fire Department and the Village all donated 1/3 of the cost- \$675.25 each for a total of \$2025.77. Concrete was donated by Peterson Concrete and labor was donated by Reimer Builders with aid by village employees.

**Property Maintenance Update-** Sample ordinance was drafted by Ruth Ann Koch. Will be requesting that Bob Christenson explain ordinance at October meeting and what other communities use. Previously the village has reached out to Taylor County to see if they would assist in enforcement of the ordinances but they cannot. The village needs a county official to enforce the fines.

**Citizen comment review-** Persons wishing to speak for public comment must contact clerk no later than five days before the meeting to be included on the agenda with the topic that they wish to speak on.

**TIF Loan Payment-** The loan through Prevail bank will continue and be refunded in the spring of 2026. Interest rates will be watched and loan will be renewed.

**New Business: Library Board president discussion-** Beth Wesle, the Library Board President, likes the option presented to the Library Board that the village will allocate funds for library building maintenance in a recurring budget plan. Allocation will be 20%, \$7200, per year. Official documentation to be signed.

**TIF Lots-** Construction will tentatively start in the spring of 2026 on duplexes on the east side. Projections for four duplexes on each side.

**Medford Coop Propane-** Proposal for propane was received. Cost for next year is \$1.31. Vote to accept proposal was approved. M/2<sup>nd</sup> Riemer/Bohn. All ayes, motion carried.

**Welcome new Clerk/Treasurer-** The new clerk/treasurer, Tia Kancilia, started September 8<sup>th</sup> and was introduced at the meeting.

**Closed session-** There was no need for a closed session.

**Clerk Treasurer report-** Reports are attached. Included are bank funds, funds spent, utility report, and garbage collection report. It was mentioned was that there are nine accounts with warning disconnection for utility service. It is often the same accounts every other month. New signature cards were signed adding Tia Kancilia as a signer at Prevail Bank. M/2<sup>nd</sup> Lemke/McCarron. All ayes, motion carried. Also noted was the WTA convention that the new clerk will be attending for training.

**Municipal wastewater/water reports-** Presented by Jay Jochimsen and Doug Klemm. Report is attached. All test results are within required guidelines. Included in report is all is going well with City of Medford assisting, hydrant flushing, lead and copper tests coming up, well #2 is down-waiting on parts, AMS is finishing up sludge removal in wastewater ponds, question about what to do with WWTP buildings, SEH report, manhole repairs are completed. M/2<sup>nd</sup> Riemer/McCarron. All ayes, motion carried.

**Street and Maintenance report-** Presented by Jay Jochimsen and Doug Klemm. Report is attached. Included in report—All good. Summer help has gone back to school. M/2<sup>nd</sup> Riemer/McCarron. All ayes, motion carried.

**Bill payment-** Vouchers 1750 through 1786, EFTs 08-09 and 08-10 and 09-01 through 09-07 were approved for payment. M/2<sup>nd</sup> McCarron/Bohn. All ayes, motion carried.

**Adjourn-** M/2<sup>nd</sup> Lemke/Riemer. All ayes, motion carried.

/s/ Jan Tischendorf, Clerk/Treasurer

**Next meeting is Monday, October 20, 2025 at 4:00 pm at the Jean M. Thomsen Memorial Library.**

**Note- Meeting is delayed one week due to schedule conflicts.**