

**To: Customers with overdue utility accounts**

**From: Jan Tischendorf**

**Date: November 5, 2024**

**RE: Tax bills**

Please keep your account current. Payment is due at the end of each month. Those with outstanding overdue balances as of tax bill time, will find the overdue portion on the tax bill as a special assessment. There is an extra 10% charge to add this to the tax bill. When paying the tax bill, the special assessment gets paid first before the property tax payment. Keep this in mind.

**Tenants, the landlord will be responsible for paying the utility bill if you do not pay the overdue portion. Your landlord will be alerted to an overdue bill.**